

Client Report: JAMES BAY LOWLANDS SECONDARY SCHOOL BOARD / JBLSSB

Client Details

Name	JAMES BAY LOWLANDS SECONDARY SCHOOL BOARD / JBLSSB
Xerox Number	
Community	Moosonee
Address	
PO Box	
Phone	705-336-2903
Email	None
Contact 1	Kevin Smith - ext. 106
Contact 2	
I.T. Vendor	
OECM	
Comments	One school board, two schools: Northern Lights Secondary School (NLSS) and Moosonee Public School (MPS).

Products

Model	Serial	Install Date	Status	Lease holder	Contract Expires	Comments
No products found.						

Logbook Entries

Date	Type	Title	Due Date	Action
Nov. 20, 2025	FLEET REPORT	Fleet Report / Tammy	Dec. 6, 2025	November 20th, 2025 - sent a "checking in" email to Kevin, Chad and Val. Get Tammy to update a new Fleet report for this file.
Aug. 18, 2025	SERVICE	NLSS Library #A2M730635	None	August 18th, 2025 - asked Kevin who the Xerox techs should speak with to triage the machine in the library that requires servicing.

Date	Type	Title	Due Date	Action
Aug. 18, 2025	CONTRACT	ORDER #427998	None	August 25th, 2025 - confirmed with Kevin that the order is in the system. We need the allocation of devices, serial numbers and delivery date on the next north Truck Run (September 8th or 15th)? August 18th, 2025 - Start VQX proposal to upgrade the fleet of equipment.
Aug. 11, 2025	ISSUES	FILE TRANSFER: OUTLOOK	None	AUGUST 11, 2025 - FILE TRANSFERRED FROM OUTLOOK.